

Community Focus Statement B: Improve communication systems in Oak Hills

Action Statement B.3: Prepare a welcome packet to distribute to all new community members and businesses with information about Oak Hills.

B3

Benchmark: All new residents of Oak Hills are greeted with information and education regarding the community and introduced to long-term residents who can serve as resources.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: \$500 - \$2,500

Action	Action Leader	Timeline	Resources
1. Contact residents and organize volunteers to serve on a welcome committee.	Champion	Years 1 – 3	Oak Hills Property Owners Association http://ohpoa.org/zonej.asp
2. Select a leader to serve as chair of the welcome committee.	Oak Hills Welcome committee	Years 1 – 3	Joshua Tree Chamber of Commerce, Relocation Packet Example http://joshuatreechamber.org/relocate/
3. Develop community core values to convey to new residents and business owners.	Oak Hills Welcome committee	Years 1 – 3	
4. Develop a welcome program around the community core values, using materials from the Hesperia Chamber of Commerce.	Oak Hills Welcome committee	Years 1 – 3	
5. Engage new residents and business owners as they move to Oak Hills in the welcome program, with a focus on communicating the core Oak Hills community values.	Oak Hills Welcome committee	On-going	
6. Seek feedback from new residents on the welcome packet.	Oak Hills Welcome committee	Annually	
7. Revisit the welcome packet to refresh and update with relevant information and feedback from new residents who participated in the program.	Oak Hills Welcome committee	Annually	